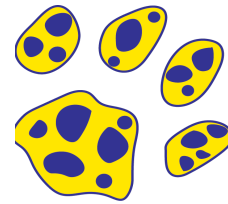


Longfellow Elementary School

A Magnet School for the Creative and Performing Fine Arts

A Leader in Me Lighthouse School



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SDMC Minutes

June 27, 2020

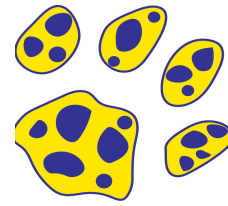
Members present: Akpan, Coleman, Eapen, Evans, Garza, Pennington, Keafer, Emerson, Howell

- Welcome
- Introductions - Discuss virtual norms
- Welcome
- Staffing Update
 - Seeking Art - a teacher is retiring, seeking another art teacher
 - PALS TA - teacher is going to another campus
- Budget - discuss basic supplies, pay some hourly. We need to think about the best cost effective ways. Leopards Den will not be running. This is across the board.
 - Enrollment Concerns
 - LIM will be funded by HISD
- Virtual Reopening - this pushed the staff back to 2 weeks
 - 8/24 staff return
 - Discuss different ways to build relationships with new students (introductions, play dates,
 - 9/8 students return online (total online return)
 - Currently seeking information from families around their available technology. Seeking virtual learning centers. We are conducting an online survey for parents, students and staff.
- Structure of Virtual Learning
 - Have to login using the HUB and participate in lessons. Working with the teacher and having calls made in case they don't attend live lessons.
 - Attendance
 - Grades - grades will count 2 grades per week per content that has to be submitted. Ensure that feedback and students are meeting learning objectives. The content is preloaded for the teachers and students.
 - Asynchronous instruction - students and teachers can be working at different times. Discussion was made on the different options.
 - All Content
 - 4-5 hours a day
- Professional Development
 - Calendar will be completed this week

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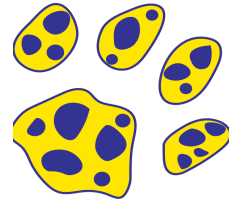


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- Technology - class dojo, etc
 - The HUB, Teams, Pear deck
- Special Education - how to provide documentation, to provide services
- Expectations
- Online Best practices
- LIM
- Small group instruction, trauma informed teaching
- Safety
 - Student Online Safety
 - Has to be taught by all teachers
 - Reopening in October - HISD Communicable Disease plan
 - Further questions were discussed on reopening plan such as kinder/pk, instruction,
 - Smaller class sizes
 - no more than 16 per class if is spacing students 3 Feet apart
 - No more than 10 per class if spacing is 6ft apart
 - Teaching assignments may change
 - PPE Required
 - All staff must wear masks. Masks will be provided. This will be everyday.
 - Students 10+ must wear masks. Masks will be provided.
 - Students younger than ten are encouraged to wear masks. Masks provided.
 - Additional PPE provided for those in special education or dealing with ill students/staff.
 - A face shield will also be provided, but at a later date.
 - Students will be screened daily
 - Busses will be limited
 - Other questions were discussed based on the PPE
 - Upcoming Dates - all of the events will be virtual
 - 8/11/2020 at 5pm - Parent meeting Q and A
 - 8/24 teachers return
 - 9/3 Virtual Meet the teacher
 - 9/8 Instruction begins
 - 9/15 - Parent University (more info to come)
 - 9/24 Open House
 - 10/16 End of first grading cycle

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- 10/19 In person instruction may begin